

Non-Associate

Corporate Security Standards for Assignment at JM Family Enterprises, Inc. (JMFE)

Overview

All non-associates acting within JM Family Enterprises, Inc. and its subsidiaries (JMFE) in any capacity must adhere to the Non-Associate Corporate Security Standards and all related procedures.

JMFE has established the Corporate Security Standards to protect all associates, non-associates and Company property. Corporate Security Procedures have been developed from local, state and federal best practices. Standards and procedures are regularly reviewed by the Corporate Security team to ensure relevance and reflect updated regulations.

Scope

These standards apply to all individuals acting within JMFE in any capacity.

Details

I.D. Badges

For the safety and well-being of all, I.D. badges must be worn and remain visible at all times while on Company property. All individuals are required to swipe their badge before entering any Company building.

Theft, Fraud or Loss

If a non-associate believes that JMFE sustained a theft of product, equipment and/or information or that a fraudulent act has been committed, they should immediately contact JMFE Corporate Security at 954-429-2112 or the 24-hour Security Help-Line at 1-800-488-2144 ext. #5.

Weapons

Possession of a weapon in company cars or buildings is not prohibited. Non-associates who lawfully possess a weapon are permitted to keep their weapon securely locked inside their personal vehicles, and nowhere else on JMFE property.

Bomb Threat and Suspicious Packages

Non-associates need to be aware of their work surroundings and any potential safety threats. If a non-associate sees a suspicious letter or package or receives a bomb threat, they should contact JMFE Corporate Security at 954-429-2112 or the 24-hour Security Help-Line at 1-800-488-2144 ext. #5.