



Last Review Date: 02/15/2023

Non-Associate Pre-Employment Information Guidelines for Assignment at JM Family Enterprises, Inc. (JMFE)

Various types of pre-employment information may be obtained on individuals prior to beginning an assignment at JM Family Enterprises, Inc. and its subsidiaries ("JMFE").

Scope

This guideline applies to all assignments at all locations.

Details

As deemed necessary by JMFE, JMFE will require vendors to obtain certain information on applicants based on the scope of an assignment. Such information may include:

- SSN Search
- Criminal History Background
- Drug Tests
- Motor Vehicle Records
- Credit History
- References
- Prior Employment Verification
- Education Verification
- Other work-related tests
- OFAC