JM Family Deerfield Campus
Contractors and Vendors
Health Check, Face Covering and Temperature Check Procedures

Health Check

IF: *Contractors/Vendors have or had in the last 3 days, any of the following symptoms:*

- Fever (temperature greater than 100.4°F)
- Sore Throat
- Muscle Aches
- Cough
- Chills
- Nausea, Vomiting or Diarrhea
- Shortness of Breath
- Loss of Taste or Smell
- Chest Pain

OR
Have been in close contact (within 6 feet for more than 10 consecutive minutes) within the last 14 days with a confirmed or probable COVID-19 (coronavirus) case

THEN: The Contractor/Vendor should not come to the Deerfield campus. We recommend that they contact their physician and employer for guidance before returning to work.

Face Coverings

The use of a face covering is **required** at all times in shared spaces while on Deerfield JMFE property. Face coverings must also be used in all company vehicles when there is more than one occupant which includes company shuttle vans.

A face covering is not required while working alone in an isolated environment, a private office, cubical where appropriate social distancing is possible, or outdoors where isolated. Social distancing means keeping at least 6 feet space between yourself and others.

Contractors and vendors will be expected to bring their own face coverings while visiting any Deerfield JMFE facility.

Contractors refusing to wear a face-covering will be sent home and must contact their agency for the next steps.

Vendors refusing to wear a face-covering will be denied entry onto the premises.

Temperature Checks

Temperature checks will be **required** for all contractors and before entering a building on the Deerfield JMFE property. Temperature checks will be conducted at predetermined locations across the Deerfield campus.

Contractors with two consecutive temperature readings of 100.4 or higher will be required to obtain a written clearance (when possible) or verbal clearance from their physician in order to return to the facility. The contractor should provide their agency with the medical clearance. The agency will subsequently notify the contractor's JM Family contact of the clearance before the contractor will be permitted to enter the facility. The contractor must also make their JM Family contact aware of their inability to report to the workplace.

Vendors with two consecutive temperature readings of 100.4 or higher will not be permitted to enter the facility for a minimum of 72 hours, providing that they do not have a temperature of 100.4 degrees or higher upon their return. The Security Guard will notify the associate that was to receive the vendor or visitor that they were not able to enter the facility due to failure to meet the pre-screening requirements. The receiving associate should follow up with the vendor or visitor to ensure that the vendor or visitor does not make an attempt to re-enter the facility prior to the expiration of the 72 hour waiting period.

Contractors refusing to participate in the temperature check will be sent home and must contact their agency for next steps.

Vendors refusing to participate in the temperature check will be denied entry onto the premises.