



Last Review Date: 06/06/2024

Non-Associate Corporate Security Standards for Assignment at JM Family.

Overview

All non-associates acting within JM Family Enterprises, Inc., JM Family Holdings Group LLC, and JM Family Automotive LLC (including its subsidiaries other than JM NTP Holdings LLC (and its subsidiaries)), (collectively, “the Company”) in any capacity must adhere to the Non-Associate Corporate Security Standards and all related procedures.

The Company has established the Corporate Security Standards to protect all associates, non-associates, and Company property. Corporate Security Procedures have been developed from local, state, and federal best practices. Standards and procedures are regularly reviewed by the Corporate Security team to ensure relevance and reflect updated regulations.

Scope

These standards apply to all individuals acting within the Company in any capacity.

Details

I.D. Credentials

For the safety and well-being of all, I.D. credentials are for individual use and must never be shared with anyone else. All individuals are required to swipe their badge before entering any Company building.

Theft, Fraud or Loss

If a non-associate believes that the Company sustained a theft of product, equipment and/or information or that a fraudulent act has been committed, they should immediately contact Corporate Security at 954- 429-2112 or the 24-hour Security Help-Line at 1-800-488-2144 ext. #5.

Weapons

Possession of a weapon in company cars or buildings is prohibited. Non-associates who lawfully possess a weapon are permitted to keep their weapon securely locked inside their personal vehicles, and nowhere else on Company property.

Bomb Threat and Suspicious Packages

Non-associates need to be aware of their work surroundings and any potential safety threats. If a non-associate sees a suspicious letter or package or receives a bomb threat, they should contact Corporate Security at 954-429-2112 or the 24- hour Security Help-Line at 1-800-488-2144 ext. #5.